

## **OPERATING GUIDELINES**

### **ROOKIE OF THE YEAR**

THE "ROOKIE OF THE YEAR" AWARD WILL BE GIVEN AT THE DISCRETION OF THE BOARD OF DIRECTORS ON A YEARLY BASIS.

THIS AWARD IS GIVEN IN RECOGNITION OF A MEMBERS COMMITMENT TO THE CLUB BY PARTICIPATING AS A COMMITTEE CHAIR, OFFICER OR BOARD OF DIRECTOR, DRIVING OR HOSTING AN OUTING, ATTENDING CLUB MEETINGS AND MOST IMPORTANTLY WORKING AT OUR ANNUAL SWAP MEET FUND RAISER. THIS LIST IS NOT INCLUSIVE OF ALL COMMITMENTS THAT CAN BE CONSIDERED.

- 1) THE BOARD WILL REVIEW ELIGIBILITY AND CONSIDERATION FOR "ROOKIE OF THE YEAR" CANDIDATE(S) AT THE NOVEMBER BOARD MEETING.
- 2) THE TIME FRAME FOR PARTICIPATION FOR THIS AWARD SHOULD NOT BE STRUCTURED, THE "ROOKIE" RANGE CAN BE ANYWHERE FROM 12-18 MONTHS FROM MEMBERSHIP DATE.
- 3) IF AWARD IS TO BE GIVEN, IT CAN BE AS SIMPLE AS A CLUB "ROOKIE OF THE YEAR" PATCH, OR GIFT FOR WHICH A BUDGET HAS BEEN SET.
- 4) IF PATCH IS TO BE GIVEN - ADVISE VICE PRESIDENT AS SOON AS POSSIBLE AS HE IS RESPONSIBLE FOR ORDERING PATCHES. A DISK WITH THIS PATCH HAS BEEN ESTABLISHED - DATE CHANGE OF THE YEAR IS ALL THAT IS NECESSARY.
- 5) THIS AWARD IS TO BE PRESENTED TO THE RECIPIENT(S) AT THE FEBRUARY ANNIVERSARY DINNER.
- 6) BUDGET ALLOCATION IS ESTABLISHED AT THE JANUARY BOARD MEETING. FOR CURRENT YEAR SPENDING ALLOTMENT, CONTACT THE TREASURER.

**FOR ASSISTANCE WITH ANY QUESTIONS NOT ANSWERED IN THIS GUIDELINE, CONTACT THE CLUB PRESIDENT.**